Integrating GP Orthodontics

Basic Course Outline

Intro to Ortho - Jane Johnson
Organize “your” GP office to provide orthodontics - Jane Johnson & Dr. Gerber
Improve efficiency through specific patient Flow - Jane Johnson & Dr. Gerber
  ~ schedule initial appointment
  ~ insurance
  ~ billing
  ~ screening
  ~ consult
  ~ case presentation

Integrating Software Specific for GP Orthodontics - Janice Franchak
  ~ patient records

How to Organize Your Staff - Jane Johnson & Dr. Gerber
  ~ understanding/communication between staff and doctor
  ~ defining doctor and staff clinical duties
  ~ treatment
  ~ checkups

Organizing and Arranging Instruments and Supplies - Jane Johnson
Sterilization and Lab Set Ups - Jane Johnson & Dr. Gerber
  ~ tour of Gerber Dental Office
  ~ sterilization
  ~ instruments & supplies – what you need

Working Effectively With Your Lab - Kevin Ohlendorf
Case Presentations - Dr. Gerber
Hands on With Assistants - Jane Johnson
Scheduling – Collections – Selling Ortho - Jane Johnson & Dr. Gerber

Completing the Office Team - Jane Johnson
  ~ teamwork

Orthodontic Studies, Inc.

14 CE Hours......Tuition $2495 per Office
1 Doctor and 1 Front Office/1 Chair Side Assistant
Limited to 8 Office Staffs